

MY SAVED SEARCHES



You will have the ability to save search criteria as a “Saved Search” at any time. If you are interested in Executive Accounts Specialist positions, you could execute a search on Executive Accounts and save the search. You may elect to receive notifications on a specific search, which will send you emails to notify you if new jobs are posted that match your criteria.

You can manage your searches from the saved search page:

My Saved Searches

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The Search button performs the search and shows your results on the Job Search page.

Saved Searches						
Search Name	Created On	Notifications Email	Notification Expires On	Edit	Delete	Search
RECENT JOBS	02/03/2014	[REDACTED]	03/05/2014			<input type="button" value="Search"/>

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You can edit, delete, or run the search from this page. For example, if you no longer wish to receive notifications, you may edit the search to remove that feature.