For more information

Relocation Assistance Program
Office of Human Resources
University of Minnesota
545 West Bank Office Building
1300 South 2nd Street
Minneapolis, MN 55454

Phone: 612-626-0775
Toll-free: 1-800-227-8636
Email: rapland@umn.edu

humanresources.umn.edu/find-job/rap

Who is eligible to participate?
Dual-career services are available to the spouse/partner of any final candidate or new hire who is relocating or have moved to the Twin Cities within the past year. The services available through the Relocation Assistance Program are free and confidential and may continue for up to one year. Limited assistance is also available to postdoc spouses/partners.

For more information on eligibility, contact the RAP office at 612-626-0775.
Dual-Career Services
Academic professionals are often members of dual-career couples and the employment needs of the spouse/partner are important. The University offers assistance to help spouses/partners discover job opportunities in the community.

Although the University cannot guarantee employment, it provides the accompanying spouse/partner with the tools and services to access resources for an effective job search.

Partnering with many offices across campus, the Relocation Assistance Program (RAP) works to ease the transition of moving to the Twin Cities by providing essential support to prospective and new faculty, staff, and their families.

Available Resources
Some of the dual-career services available through the University are:

- **Consultations.** Clients meet one-on-one with a RAP staff member to discuss career direction, assess the Twin Cities job market, and develop a job search plan. Whether the spouse/partner is seeking an academic or nonacademic position within the University or in the external higher education or business communities, RAP offers help in exploring employment options.

- **Vitae/resume review.** RAP staff members will review and provide recommendations for updating curriculum vitae, resumes, and cover letters.

- **Networking.** Through collaborative relationships with the Office of University Economic Development, U of M Alumni Association, campus and corporate career offices, RAP works to establish networks and identify potential employment options.

- **U of M hiring.** When an accompanying spouse/partner applies for a U of M position, RAP can send a letter of support to the hiring department. RAP can also forward the vitae or resume to academic or administrative units and help the spouse/partner navigate the University hiring system.

- **Higher Education Recruitment Consortium (HERC).** As a member of the Upper Midwest HERC, the University works in collaboration with other institutions in the region to provide access to higher education job opportunities.

- **Bridge funding.** This fund provides financial support to academic departments in the recruitment of faculty or staff for whom a major condition of acceptance of an offer is the employment of the spouse or partner. Because funding for this account is limited, requests are carefully reviewed. For information, contact the Office for Equity and Diversity at 612-624-0594, or send an email to oed@umn.edu.

Workshops
RAP sponsors a spouse/partner job search workshop each fall semester. Registration opens in early summer and materials from the prior year’s workshop are available online at humanresources.umn.edu/relocation-assistance-program/spousepartner-employment. Career-related workshops, offered through other departments or colleges, are also available on an ongoing basis.

Additional Services
RAP provides referral services to the following departments and organizations:

- **Employee Assistance Program** humanresources.umn.edu/benefits/employee-assistance
  Confidential consultation and referrals available for job concerns and personal or family issues surrounding a career transition and relocation.

- **International Student and Scholar Services (ISSS) www.isss.umn.edu**
  Assists international spouses/partners with information about visas and transferring international employment experiences to the American job market.

For more information, contact the RAP office at 612-626-0775 or send an email to rapland@umn.edu.