2017 Benefits Summary
Civil Service and Non-Faculty Labor Represented Staff
50% to 74% Time Appointment
Twin Cities and Duluth

The Benefits Summary covers the following benefits:
- **UPlan Health Benefit Options** — Medical and Dental Coverage and Basic Life Insurance
- **Retirement Plan Benefit** — Minnesota State Retirement System (MSRS)
- **Additional Benefits** — Wellness Program, Health Care & Dependent Daycare Flexible Spending Accounts, Short-term Disability Coverage, Long-term Disability Coverage, Long-term Care Insurance, and Voluntary Retirement Plans

New Employee Orientation
As a new faculty or staff member, you will be invited to attend an orientation session, sponsored by the Office of Human Resources, to provide you with the tools you need to become part of the University community. The main event will focus on the University’s culture, values and goals, and diverse community. Orientation sessions are held monthly, and attendance is highly encouraged.

UPlan Health Benefit Options
- The UPlan Health Benefits Program offers benefit options for you, your legal spouse, and your children.
- Your appointment must be in an eligible classification, at least three months in duration, and 50% time or greater.
- You have up to 30 days from your first day of employment to make your online benefit election for medical, dental, additional life insurance, short-term disability, long-term disability, and the flexible spending accounts.
- Medical and dental coverage and basic life insurance are effective on the first day of the month following your first day of employment. Additional benefits may be effective the same day if you enroll on a timely basis.

Medical Plan Options
The UPlan Medical Program options have the same set of covered benefits with different copayments, deductibles, rates, and provider networks.
- Medica Elect/Essential (base plan for Twin Cities and Duluth) — combination of two networks with major care systems that have comprehensive networks of providers
- Medica Accountable Care Organization (ACO) Plan — network of primary and specialty care providers who work together to deliver coordinated care and support
- Medica Choice National — open access plan with statewide and national provider networks
- Medica Health Savings Account (HSA) — open access, high deductible plan with contribution of tax-free benefits dollars from the University to offset the deductible

Biweekly Pre-tax Rate Contributions
You pay the full cost of employee-only or family coverage. Rates for employee-only coverage range from $284.60 to $325.30 per pay period. There are two rate tiers for family coverage.
Pharmacy Benefits
You are automatically enrolled in the Prime Therapeutics prescription drug program and Fairview Specialty Pharmacy with your medical plan selection.

Wellness Program
The Wellness Program designs and delivers programs to support wellness at work and in the home. If you and your dependents are UPlan Medical Program members, you are invited to participate in wellness activities to promote health and prevent disease. You can earn wellness points to offset the cost of your rate contribution in 2018. When you earn the required number of points for your coverage tier by the August 31, 2017, deadline, your medical plan rates will be reduced by $400 or $600 in 2018.

Dental Plan Options
The plans provide in-network preventive care at 100% coverage and comprehensive coverage for most conditions requiring dental diagnosis and treatment, including orthodontic treatment for children.
- Delta Dental PPO (base plan for Twin Cities)
- Delta Dental Premier (base plan for Duluth)
- University Choice
- UPlan HealthPartners Dental
- UPlan HealthPartners Dental Choice

Biweekly Pre-tax Rate Contributions
You pay the full cost of employee-only or family coverage. Rates for employee-only coverage range from $16.84 to $23.77 per pay period. There are two rate tiers for family coverage.

Life Insurance
The amount of employee basic term life insurance is 115% of your part-time salary rounded up to the next $1,000 with a maximum of $200,000. You pay the cost of the premium. The life insurance is provided through Securian. You may purchase additional amounts of life insurance for yourself, your spouse, and your children.

Retirement Plan
Civil service and non-faculty labor represented employees are covered by the Minnesota State Retirement System (MSRS), a defined benefit pension plan. Participation is mandatory and begins from the first day of employment. There is no waiting period. Retirement deductions are 5.5% of total salary and are paid into the Retirement Fund.

This money is credited to the employee’s individual MSRS account and is tax sheltered from both federal and state income tax. The employer contribution—also 5.5% of total salary—is not credited to individual accounts. It is used to help pay the monthly annuities and benefits received from the Retirement Fund. Rates are subject to change by the Legislature.
Short-term Disability Coverage
You may apply for short-term disability coverage up to a maximum of $5,000, but not to exceed 2/3 of your monthly gross salary. The cost to you is based on the amount of coverage you elect. Short-term disability is offered as a voluntary coverage through Cigna.

Long-term Disability Coverage
You may apply for long-term disability coverage up to a maximum of $5,000, but not to exceed 60% of your monthly gross salary. The cost to you is based on the amount of coverage you elect. Long-term disability is offered as a voluntary coverage through Cigna.

Long-term Care Insurance
Long-term care insurance pays for care that you need when you cannot safely care for yourself, whether that care is received at home, in the community, or in a nursing home. If you are between the ages of 18 to 65, you have 90 days from your date of hire to apply for coverage with simplified underwriting. Long-term care is offered as a voluntary coverage with LifeSecure Insurance Company.

Health Care and Dependent Daycare Flexible Spending Accounts
You are eligible for the pre-tax flexible spending accounts if your appointment is at least six months in duration. The annual election maximum is $2,600 for the Health Care FSA per employee. The Dependent Daycare FSA annual election maximum is $5,000 per household. You can pay for eligible out-of-pocket health expenses and dependent daycare expenses with before-tax dollars that are withheld from your paycheck before federal, state, and Social Security taxes are taken.

Voluntary Retirement Plans
The Optional Retirement Plan and Section 457 Deferred Compensation Plan are authorized under the Internal Revenue Code. Income taxes are deferred on salary that is contributed to the accounts through payroll reduction. The maximum allowed is 100% of reduced salary, which is your gross salary minus pre-tax amounts for your required contribution to your basic retirement plan. The amount for each plan is limited to $18,000 for a maximum total contribution per year of $36,000. Annual contributions are limited by IRS regulations. Income taxes on investment earnings are also tax-deferred. All withdrawals are taxable in the year withdrawn.

Valid January 1, 2017, through December 31, 2017
Benefits Available for Civil Service and Non-Faculty Labor Represented Employees
50% to 74% time Appointment
Twin Cities and Duluth 2017 Plan Year

Voluntary Retirement Program
(Tax-deferred Salary Reduction)
Optional Retirement Plan
Section 457 Deferred Compensation Plan

Investment Companies
Annuity Plans
Securian
Mutual Funds
Fidelity
Vanguard
Deutsche Asset & Wealth Management
(not available in 457 Plan)

Investment Funds
General Account
Money Market Funds
Bond Funds
Stock Funds (Growth, Growth & Income, International, etc.)

Minnesota State Retirement System
(Tax-deferred Salary Reduction)
Employee: 5.5% of Salary
University: 5.5% of Salary

Retirement/Disability Insurance
Benefit calculated using Age and Years of Service multiplied by Average Monthly Salary for High Five Years

UPlan Health Benefits
(Employee pays full cost)

Basic Benefits
Employee Medical Coverage
(Pre-tax rate contribution)
Medica Elect/Essential
Medica ACO Plan
Medica Choice National
Medica HSA

Employee Dental Coverage
(Pre-tax rate contribution)
Delta Dental PPO
Delta Dental Premier
University Choice
UPlan HealthPartners Dental
UPlan HealthPartners Dental Choice

Employee Life Insurance
Equal to 115% of employee's annual part-time salary, rounded to the next $1,000, with a maximum of $200,000

Wellness Program
Wellness Assessment
Wellness My Way
Health Coaching
Health Screenings
Mindfulness-Based Stress Reduction
Weight Management Programs
Fit Choices
Walking Program
Bicycle Commuter Program
Farmers Market
University Wellness Classes
OptumHealth 24/7 NurseLine

Optional Benefits
Family Medical Coverage (Pre-tax)
Medica Elect/Essential
Medica ACO Plan
Medica Choice National
Medica HSA

Family Dental Coverage (Pre-tax)
Delta Dental PPO
Delta Dental Premier
University Choice
UPlan HealthPartners Dental
UPlan HealthPartners Dental Choice

Life Insurance
Additional Employee Life
Spouse Life
Child Life

Short-term Disability
Long-term Disability
Health Care Flexible Spending Account
Dependent Daycare Flexible Spending Account