



Senior Advisor to the President for Native American Affairs Position Description

The University of Minnesota invites applications for a Senior Advisor to the President for Native American Affairs, an inaugural position that represents President Joan Gabel's commitment to strengthening the University's partnership with the Tribal Nations of the State and helps fulfill the University's new systemwide strategic plan that calls for the University to prioritize collaborative relationships with our tribal partners.

THE ROLE

Reporting directly to the President, the Senior Advisor will provide visionary leadership and administrative oversight of, and accountability for, strengthening the University's partnership with the Tribal Nations of the state of Minnesota. The Senior Advisor serves as a critical leader for the University of Minnesota system, serving on the president's senior leadership team and coordinating and collaborating with senior leaders and leaders on the system campus leaders to ensure that the University fulfills its commitments to the Tribal Nations. The Senior Advisor works with and represents the interests of the University, and the state's Tribal Nations, to ensure a mutually reinforcing relationship. The Senior Advisor will work in close collaboration with the Executive Vice President and Provost, Vice President for Equity and Diversity, Vice President for Student Affairs, Senior Director of American Indian Tribal Nations Relations, and other members of the President's senior leadership team to ensure forward progress and alignment of University policies; academic programs; student recruitment, wellness, experience and retention; curriculum; campus climate; learning resources; tuition; land; and the broader teaching, research and service mission of the University.

Major Responsibilities

- Serve as a critical leader for American Indian issues and as a liaison between the University of Minnesota and Tribal governments and regional/national Tribal organizations
- Develop a plan to leverage University expertise and impact and, in particular, the University's land grant status, to address the needs and priorities of Tribal communities
- Facilitate, design, and implement strategies that will promote collaboration and partnership with Tribal governments and organizations, particularly as they relate to Tribal sovereignty and American Indian education
- Lead and coordinate Tribal outreach visits for the President and senior leaders to the Tribal Nations, including convening regular Tribal Leaders Summits
- Advise the President and senior leaders on issues affecting American Indian communities
- Partner with senior leaders to develop and implement plans to increase recruitment and retention of American Indian students, faculty, and staff
- Facilitate the development and delivery of academic programs on American Indian issues
- Supervise the work of the Senior Director of American Indian Tribal Nations Relations, a critically important liaison for this work, and staff in a new Office of Native American Affairs
- Assume other duties and responsibilities as assigned by the President

Essential Qualifications

- BA/BS and 12+ years of work experience, ideally in institutions that serve American Indians and other diverse constituencies (or the equivalent combination of education and experience)
- Eight or more years working with American Indian communities/nations
- Deep understanding of the history, cultural distinctiveness, traditions, contributions, and sovereignty of Tribal Nations
- Collaborative management and leadership style, with a strong record of building effective relationships, possessing sound judgment, and operating with a high degree of integrity
- Demonstrated record of setting and making progress toward shared goals, with a proven record of achieving lasting results for the organization
- Personal and professional commitment to principles that promote equity, diversity and inclusion and a record of accomplishments in this area
- Strong communication and advocacy skills, effective with both internal and external constituents
- Ability to work effectively and build strong relationships with internal and external partners

Preferred Qualifications

- Earned master's, doctorate or terminal degree
- Significant administrative leadership experience, preferably at a large and complex organization or Tribal leadership
- Experience working in a comparable higher education environment
- Understanding of the role of a multi-campus, public research land-grant institution
- Understanding and knowledge of the significance of being a member of the Association of American Universities (AAU)

APPOINTMENT

The Senior Advisor to the President for Native American Affairs (job classification: Administrative Director 1) is appointed by and reports directly to the President. The position is a 100%-time, 12-month academic professional and administrative (P&A) position. The University offers an attractive compensation and benefits package, commensurate with the successful candidate's background and experience.

APPLICATION/NOMINATION PROCEDURES

Nominations for the position should be sent to Kate Stuckert, Office of the President, at stuck005@umn.edu.

Applications will be accepted until the position is filled, but the priority deadline for the submission of applications is March 15, 2021. To apply, please submit a cover letter, current vita or resume, and three professional references via the University of Minnesota employment website as follows:

- For candidates who are external to the University, please go to <https://hr.myu.umn.edu/jobs/ext/339301>.
- For candidates who are internal to the University, please go to <https://hr.myu.umn.edu/jobs/int/339301>.